

Workplace assessment

The purpose of a workplace assessment is to identify any problems related to occupational health and suggest solutions to them. The workplace assessment is made in cooperation between the ships officers and the employees of the safety organisation.



Workplace assessment phases

1

Identify effects

- Physical effects
- Mental effects
- Chemical effects
- Biological effects
- Ergonomic effects
- Accidents risks

2

Assess the working conditions

- Assess the effects

3

Prioritise:

What can we solve?
What are others to solve?
(make an action plan, if necessary)

4

A special procedure must be made for especially dangerous working processes

Think through the task



Point to what might go wrong

Emphasize safe solutions

Abide by the rules

Do not get tempted

Get more information from

The occupational health manual, the Danish Maritime Occupational Health Service
The folder on risk assessments issued by the Danish Maritime Authority

Instructions

The work manager must ensure ...

that the work is planned and arranged so that it is entirely sound and secure as regards safety and health

that the necessary training and instruction has been given

that it is checked and controlled that the work is carried out in an entirely sound and secure way as regards safety and health

Training and instructions

must especially take place in case of

- a new crew member
- a change of working procedures
- the introduction of new equipment
- new technology

1 Prepare the instruction

- Be sure how to carry out the work
- Write the instruction down, if necessary

2 Carry out the instruction

- Prepare the person who is to receive the instruction
- Give the instruction in a way so that the receiver understands it

3 Follow-up on the instruction

- Continuously check the way in which the work is carried out



The instruction must always take account of the actual working situation: The time of the day, the impact of the weather, the number of employees involved in the work, the working conditions, etc.

Get more information from:

Notice A from the Danish Maritime Authority, Chapter I on the performance of work
The occupational health manual, the Danish Maritime Occupational Health Service

Change of attitude

A good safety culture is created if everybody takes an active part in the preventive work. Both in order to ensure their own and others' safety and health



You can make your contribution by

- taking an active part in the work related to occupational health
- motivating others by showing a good example
- being attentive to the creation of a good working environment
- cooperating about the problems that arise
- following up on problems
- ensuring that the work related to occupational health takes place across cultural differences



MAYVIEW MÆRSK			
LOST TIME ACCIDENTS RECORD			
DATE	13	01	00
NUMBER OF LOST TIME ACCIDENTS	00	0000	
NUMBER OF DAYS SINCE LAST LOST TIME ACCIDENT			1100

