



Registration of ship

Digital Ship Register (DSRG) self-service portal can be accessed using the following link: <https://shipregistration.dma.dk>

When ships are to be registered in the DAS, DIS or the vessel register, it must be notified to the Ship Register. The Danish Maritime Authority's website describes the process for registering a ship in a Danish Register here: [Registering a ship in a Danish register, and certificate of nationality](#).

This guide explains how you can report a ship that is not registered in a Danish ship register in the Digital Ship Register's Self-Service. The guide does not cover bareboat-in registrations, as these are described in a separate guide for bareboat-in. The guide describes how a ship can be admitted if the owner has owned the ship for some time, but only now wants the ship registered under the Danish flag or if a change of ownership must also be registered, including if the ship is sold conditionally. The self-service is divided into flows, which are divided into steps that intuitively lead the user through to the report being sent for manual case processing at the Ship Register.

The following are necessary in order to make the report:

- MitID to be able to log into DSRG.
- Basic technical information concerning the size of the ship
- The ship's ship register number, if the ship has been registered in the Danish ship registers DAS, DIS or FTJ before and it is now to be resumed again
- Ship identification information:
 - Ship name, home port, type, etc.
- Information on ownership of relevant parties
 - Date of transfer
 - For current owner(s) (without sale) or buyer(s) and seller(s) (if a sale is also to be registered) of the type person:
 - First name
 - Last name
 - Email-address*
 - Address*
 - Birthday*
 - The following information for owner(s) (without sale) or buyer(s) and seller(s) (if a sale is also to be registered) of the type company:
 - CVR number

- Information regarding the authorized signatory / person authorized to sign for firm
 - First name
 - Last name
 - Email-address*
 - Address*
 - Birthday*
- Technical information on the ship in the form of either A) or B):
 - If the ship has not yet been measured: information on the authorized tonnage measurer or classification society invited to perform and enter the technical information about the ship
 - B) If the ship has already been measured by an authorized tonnage measurer or classification society: An international tonnage certificate, delivered by the authorized tonnage measurer or classification society, which can be attached to the report
- Information about the ship's history

*First name and last name are always necessary to enter on each party. Email address, residential address and date of birth are necessary if a party is to be invited to sign digitally via MitID.

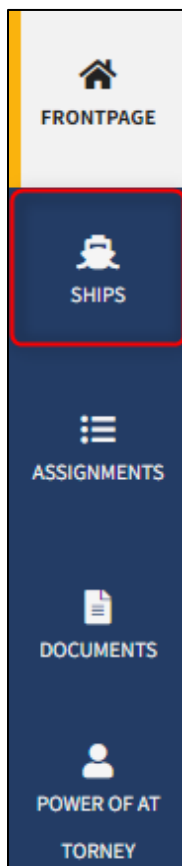
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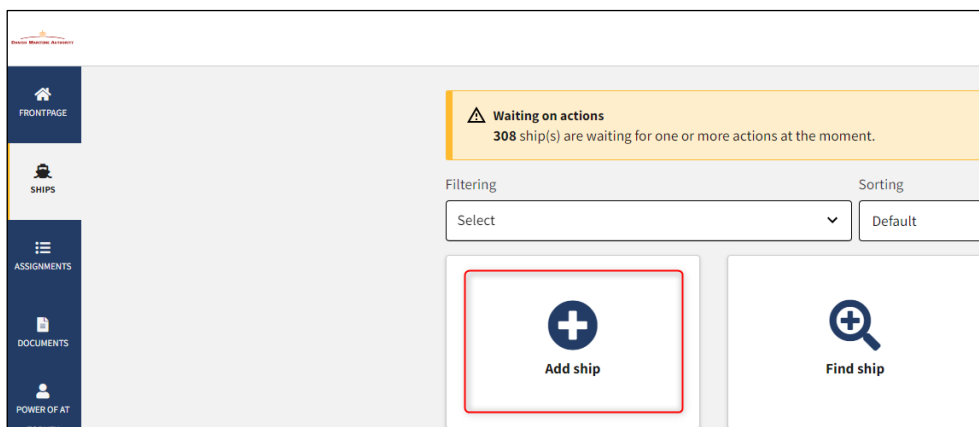
Start report

Once you have logged in, you will be met by the view below. You will have to click the “Ships” icon in the menu to the left.



Menu for Digital Ship Registers self-service

You need to click "add ship" to begin a ship registration.



How to add or search a ship

Step 1: Selection of register

Choose the use of the ship from the dropdown menu.

1 Selection of register | 2 Ship identification | 3 Ownership | 4 Technical data | 5 History of ship | 6 Registration | 7 Carving/Marking information | 8 Certificates

Contact information [Change information](#)

What is the use of the ship? *

Fill out the above fields to find the correct register.

Cancel

Step 1: Selection of register for registration of ship

The system now offers several options. For each option, select the desired one until the system shows which register or registers the ship can be registered in.

Choose the desired register.

1 Selection of register | 2 Ship identification | 3 Ownership | 4 Technical data | 5 History of ship | 6 Registration | 7 Carving/Marking information | 8 Certificates

Contact information [Change information](#)

Anders Carlsen
72196285
veba@netcompany.com

What is the use of the ship? *

Other

Is your ship one of the following? *

Floating docks, cable reels, warship, floating containers and other similar material

Barges, dredgers, floating cranes and similar

None of the above

Is the ship under construction in the Kingdom of Denmark? *

Yes No

What is the ship's gross tonnage (GT)? *

5 GT or above, but under 20 GT

The ship can be accepted
You can choose whether you want the ship to be accepted into DAS or FTJ. Please note that if you choose FTJ, you will not be able to register mortgages or negative pledge in the ship.

Register the ship in DAS | Rareboat registration in DAS | Register the ship in FTJ

Cancel

Step 1: Selection of register for registration of ship

Step 2: Ship identification

Fill in the following fields, which are required:

- Name of ship
- Type of use
- Port of registry
- Gross tonnage GT (EU)
- Net tonnage NT (EU)

1 Selection of register 2 Ship identification 3 Ownership 4 Technical data 5 History of ship 6 Registration 7 Carving/Marking information 8 Certificates

Ship identification

If you have been in contact with the Danish Maritime Authority about this ship you have been given a ship register number which must be searched for here

Name of ship * ?	IMO-number ?
<input type="text" value="MARTHA"/>	<input type="text"/>
Type of use *	Port of registry * ?
<input type="text" value="Sea investigation ship"/>	<input type="text" value="KORSØR"/>
Gross tonnage GT (EU) *	Net tonnage NT (EU) *
<input type="text" value="134"/>	<input type="text" value="115"/>
Is the ship newly built? * ?	
<input type="button" value="Yes"/> <input type="button" value="No"/>	
Is the ship transferred from a foreign country *	
<input type="button" value="Yes"/> <input type="button" value="No"/>	

Step 2: Ship identification for registration of ship

Choose "Yes" or "No" for the following:

- Is the ship newly built?
- Is the ship transferred from a foreign country?

The system now offers a number of options. If "Yes" is selected next to "Is the ship transferred from a foreign country", the system offers the opportunity to provide more information regarding this.

Is the ship newly built? *

Yes No

Is the ship transferred from a foreign country *

Yes No

Fill in information about builder

Latest builder

Find builder

Transferred from a foreign country

Name of ship, foreign flag

Port of registry, foreign flag

Name of the foreign register of the ship

Cancel See preview Next

Step 2: Ship identification for registration of ship: The ship is transferred from a foreign country

If it is chosen that the ship is newly built, choose whether it is built by more than one builder. The system now offers the possibility to fill in information about one or more builder.

Fill in information about builder(s) by clicking on "Find builder".

1 Selection of register | 2 Ship identification | 3 Ownership | 4 Technical data | 5 History of ship | 6 Registration | 7 Carving/Marking information | 8 Certificates

Ship identification

If you have been in contact with the Danish Maritime Authority about this ship you have been given a ship register number which must be searched for here

Enter ship register number

Name of ship * IMO-number

Type of use * Port of registry *

Gross tonnage GT (EU) * Net tonnage NT (EU) *

Is the ship newly built? *

Is the ship transferred from a foreign country *

Fill in information about builder

Latest builder

Step 2: Ship identification for registration of ship

Follow the instructions in the dialog box and select the desired builder.

Find builder

Danish CVR number (central business register)

Does the company that you are trying to search for not have a CVR number?
[Click here](#)

Step 2: Ship identification for registration of ship: Find builder dialog box

Fill out build number and year of build, after which it will be possible to continue to the next step.

Click "Next".

Fill in information about builder

Latest builder

Find builder

Builder ⓘ
ASSENS SKIBSVÆRFT A/S
Søndre Havnevej 2A, 5610 Assens, Danmark
CVR: 29512426

Build number * ⓘ **Year of build** *

Step 2: Ship identification for registration of ship

Step 3: Ownership

Choose whether ownership is transferred (Sale of ship) or the current owner continues as owner.

1 Selection of register 2 Ship identification 3 **Ownership** 4 Technical data 5 History of ship 6 Registration 7 Carving/Marking information 8 Certificates

Ship identification

Name of ship MARTHA	Port of registry KORSØR	Signal letters OYYW
Build number 7428768742	Title register time of reporting 2022-12-01 13:36:41 (UTC+01:00)	

Ownership

Ownership is transferred
 Current owner continues as owner

Purchase price

Choose currency
DKK ▼

Date of ownership *

Year * Month * Day *

Conditional ownership
 The ship is registered with conditional ownership

Step 3: Ownership for registration of ship

Ownership is transferred

Choose "Ownership is transferred".

Here you can enter the purchase price and choose the currency.

Specify the date of ownership.

Ownership

Ownership is transferred
 Current owner continues as owner

Purchase price

Choose currency
DKK ▼

Date of ownership *

Year *	Month *	Day *
<input type="text" value="2015"/>	<input type="text" value="05"/>	<input type="text" value="04"/>

Step 3: Ownership for registration of ship

Conditional ownership

Check "Conditional ownership", after which a field where you can enter conditions will appear.

Set conditions for conditional ownership. These conditions will be assessed by the ship registry and whether they can be allowed.



Conditional ownership
 The ship is registered with conditional ownership

Conditions

Step 3: Ownership for registration of ship

Click "Add buyer" for each buyer, who must take ownership in the ship at this sale, and "Add seller" for each seller who is to transfer ownership shares in the ship at this sale.



Buyers

Sellers

Step 3: Ownership for registration of ship: Add buyer or seller

Select "Company" or "Person" next to type and fill in the required fields as directed.

Company

For "Company", the company must be searched by clicking on the "Find company" button, after which a dialog box opens where you can search the company.



The screenshot shows a web interface titled "Buyers". On the left side, there is a vertical menu with the following items: "Type" with a plus icon and a help icon, a dropdown menu currently showing "Company", a button labeled "Find company" which is highlighted with a red rectangular box, and a link labeled "Delete buyer" with a minus icon. Below this menu is a "+Add buyer" button. The main area of the interface is a large, empty light gray rectangle.

Step 3: Ownership for registration of ship: Find company

If it is desired that the company's signatory must sign digitally via MitID employee signature, then the following information must be filled in on the signatory:

- First name
- Last name
- Email

If you also choose to fill in the following information, the signatory can sign via login with their private MitID:

- Address
- Birthday

The following information may be filled in:

- Phone number

If there are several signatories, click on "Add authorized signatory / Person authorized to sign for firm" and fill in the fields as described above for each eligible person desired to be added.

Type * ?
Company ▾
Find company

Danish CVR number (Central Business Register) ? 29831610
Company name ? Søfartsstyrelsen

Address
Caspar Brands Plads 9, 4220 Korsør, Danmark

First name * Anders
Last name * Carlsen

Signer/attorney e-mail * ? kontakt@dma.dk
Phone no.

Address
 The person has a non-Danish address

Birthday
Year Month Day

Note!
If you do not enter an address and birthdate the person can only access the assignment with employee MitID (Danish digital signature)

I attach power of attorney, because it is not possible to invite for digital signing. Please note, that if you attach a power of attorney, the documentation must be approved by the Ship Register.

Remove this authorized signatory / Person authorized to sign for the firm

+Add authorized signatory / Person authorized to sign for the firm

Number of parts in ship (in fractions) * ?
For example 1/4, or 25/100

Step 3: Ownership for registration of ship: Add authorized signatory / person authorized to sign for the firm

If you want to remove a signatory, click on "Delete this authorized signatory / Person authorized to sign for the form".

Type * ?

Company ▾

Find company

Danish CVR number (Central Business Register) ?
29831610

Company name ?
Søfartsstyrelsen

Address
Caspar Brands Plads 9, 4220 Korsør, Danmark

First name *
Anders

Last name *
Carlsen

Signer/attorney e-mail * ?
kontakt@dma.dk

Phone no.

Address
 The person has a non-Danish address

Birthday
Year Month Day

Note!
If you do not enter an address and birthdate the person can only access the assignment with employee MitID (Danish digital signature)

I attach power of attorney, because it is not possible to invite for digital signing. Please note, that if you attach a power of attorney, the documentation must be approved by the Ship Register.

Remove this authorized signatory / Person authorized to sign for the firm

+Add authorized signatory / Person authorized to sign for the firm

Number of parts in ship (in fractions) * ?
For example 1/4, or 25/100

Step 3: Ownership for registration of ship: Delete authorized signatory / Person authorized to sign for the firm

If it is desired that the signatory should not be invited digitally, but that an analogue power of attorney should be attached instead, check the box besides "I attach power of attorney, because it is not possible to invite for digital signing. Please note, that if you attach a power of attorney, the documentation must be approved by the Ship Register."

Specify the number of parties in ship that the buyer acquires in fractions. If there is one buyer who takes over the entire ship, "1" can be indicated.

Specify the number of parties in ship that the seller transfers in fractions. If there is one seller transferring the entire ship, "1" can be indicated.

In the case of several buyers, it must be decided who is the managing / corresponding owner.

Buyers

Type * ?
Company ▾
[Find company](#)

Danish CVR number (Central Business Register) ? 29831610
Company name ? Sofartsstyrelsen

Address
Caspar Brands Plads 9, 4220 Korsør, Danmark

First name * Anders
Last name * Carlsen

Signer/attorney e-mail * ? kontakt@dma.dk
Phone no.

Address
 The person has a non-Danish address

Birthday
Year Month Day

Note!
If you do not enter an address and birthdate the person can only access the assignment with employee MitID (Danish digital signature)

I attach power of attorney, because it is not possible to invite for digital signing. Please note, that if you attach a power of attorney, the documentation must be approved by the Ship Register.

[Remove this authorized signatory / Person authorized to sign for the firm](#)

[+Add authorized signatory / Person authorized to sign for the firm](#)

Number of parts in ship (in fractions) * ?
For example 1/4, or 25/100

[Delete buyer](#)

[+Add buyer](#)

Step 3: Ownership for registration of ship: Add buyer

Person

For "Person" first consider whether the person is Danish or non-Danish nationality. Next, the following information must be filled in:

- First name
- Last name
- Email
- Address
- Birthday
- Number of parts in ship (in fractions)

The following information may be filled in:

- Phone number

If it is desired that the person should not be invited digitally, but that an analogue power of attorney should be attached instead, check the box besides "I attach power of attorney, because it is not possible to invite for digital signing. Please note, that if you attach a power of attorney, the documentation must be approved by the Ship Register."

Specify the number of parties in ship that the buyer acquires in fractions. If there is one buyer who takes over the entire ship, "1" can be indicated.

Specify the number of parties in ship that the seller transfers in fractions. If there is one seller transferring the entire ship, "1" can be indicated.

Type * ⓘ
Person ▼

Nationality * ⓘ
Danish ▼

First name *
Anders

Last name *
Carlsen

Signer/attorney e-mail * ⓘ
sfs@dma.dk

Phone no.

Address *
 The person has a non-Danish address
Caspar Brands Plads 9, 4220 Korsør

Birthday *
Year * Month * Day *
1977 01 01

I attach power of attorney, because it is not possible to invite for digital signing. Please note, that if you attach a power of attorney, the documentation must be approved by the Ship Register.

Number of parts in ship (in fractions) * ⓘ
For example 1/4, or 25/100
1/2

Managing/corresponding owner * ⓘ
Yes No

[Delete buyer](#)

+Add buyer

Step 3: Ownership

In the case of several buyers, it must be decided who is the managing / corresponding owner.

Type *
 Person

Nationality *
 Danish

First name *
 Anders

Last name *
 Carlsen

Signer/attorney e-mail *
 sfs@dma.dk

Phone no.

Address *
 The person has a non-Danish address
 Caspar Brands Plads 9, 4220 Korsør

Birthday *
 Year * Month * Day *
 1977 01 01

I attach power of attorney, because it is not possible to invite for digital signing. Please note, that if you attach a power of attorney, the documentation must be approved by the Ship Register.

Number of parts in ship (in fractions) *
 For example 1/4, or 25/100
 1/2

Managing/corresponding owner *
 Yes No

Delete buyer

+Add buyer

Step 3: Ownership

If a part has been added by mistake, it is possible to remove it by clicking on "Delete this buyer/seller/owner".

Type *
 Person

Nationality *
 Danish

First name *
 Anders

Last name *
 Carlsen

Signer/attorney e-mail *
 sfs@dma.dk

Phone no.

Address *
 The person has a non-Danish address
 Caspar Brands Plads 9, 4220 Korsør

Birthday *
 Year * Month * Day *
 1977 01 01

I attach power of attorney, because it is not possible to invite for digital signing. Please note, that if you attach a power of attorney, the documentation must be approved by the Ship Register.

Number of parts in ship (in fractions) *
 For example 1/4, or 25/100
 1/2

Managing/corresponding owner *
 Yes No

Delete buyer

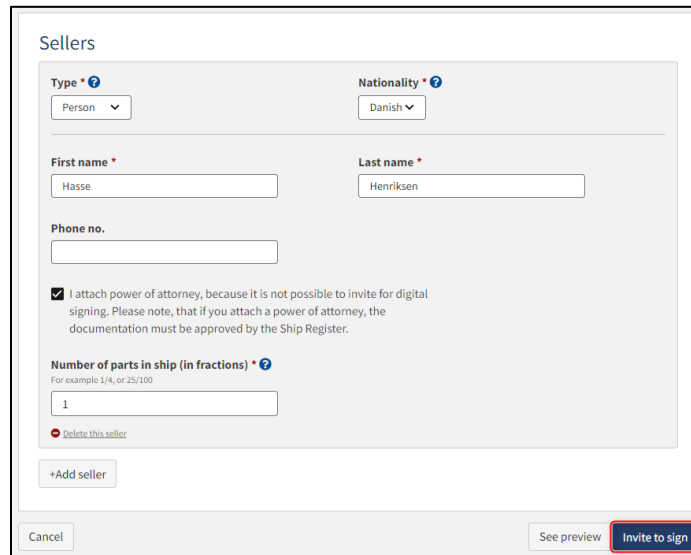
+Add buyer

Step 3: Ownership

Once all required fields have been filled in, it becomes possible to invite anyone who needs to sign digitally by clicking on "Invite for signature". If it is decided that a power of attorney must be attached for all parties, the button's label will be "Save and verify".

Invite to sign digitally

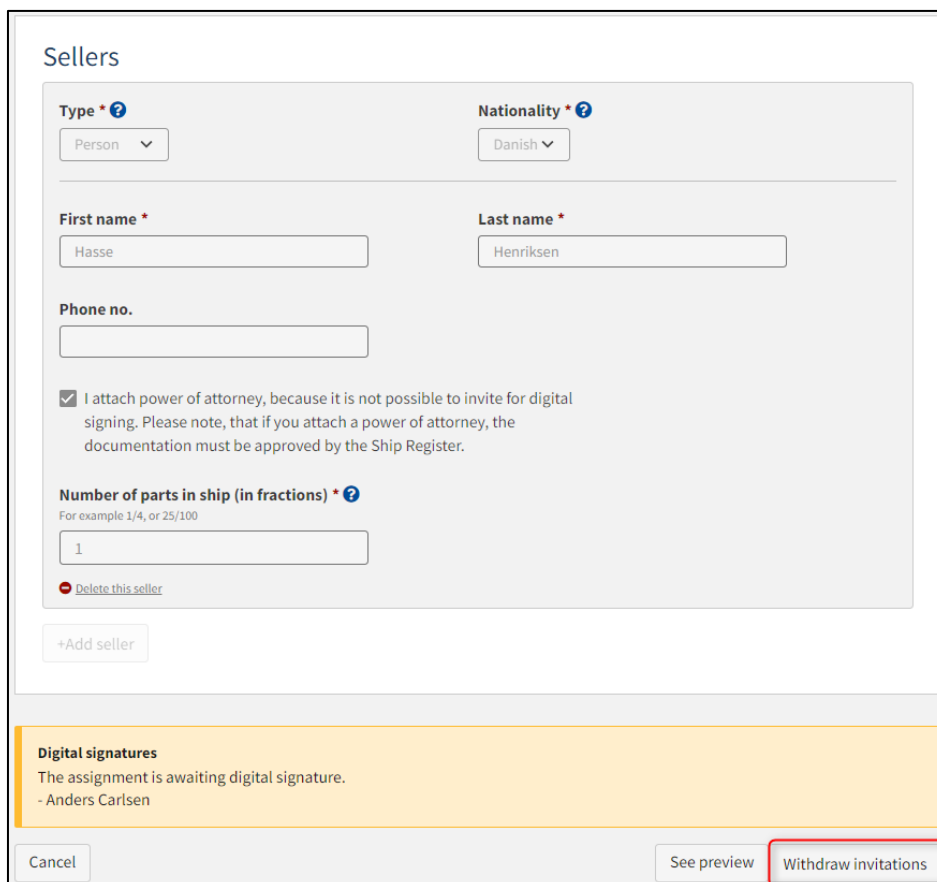
Click "Invite to sign" / "Save and verify" and the system will send an email to the parties who need to sign digitally. As soon as all parties who are going to sign digitally have signed or it has been decided that a power of attorney must be attached for all parties, it will be possible to upload documentation.



The screenshot shows a web form titled "Sellers". It contains several input fields: "Type" (set to "Person"), "Nationality" (set to "Danish"), "First name" (filled with "Hasse"), "Last name" (filled with "Henriksen"), and "Phone no." (empty). There is a checked checkbox with the text: "I attach power of attorney, because it is not possible to invite for digital signing. Please note, that if you attach a power of attorney, the documentation must be approved by the Ship Register." Below this is a field for "Number of parts in ship (in fractions)" with the value "1". At the bottom right, the "Invite to sign" button is highlighted with a red box.

Step 3: Ownership for registration of ship: Invite to sign

All fields are locked for editing and the system shows who needs to sign digitally. If errors have been discovered in the entered information, it is possible to withdraw the invitations, correct and invite again. This can be done by clicking on the "Withdraw invitations" button.



This screenshot shows the same "Sellers" form as above, but with a yellow warning box at the bottom. The warning box contains the text: "Digital signatures" followed by "The assignment is awaiting digital signature." and "- Anders Carlsen". At the bottom right, the "Withdraw invitations" button is highlighted with a red box.

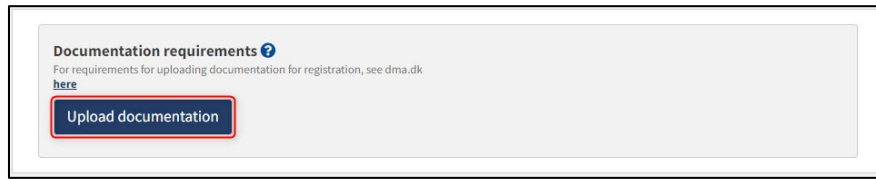
Step 3: Ownership for registration of ship: Withdraw invitations

Open the report again, once all parties have signed digitally.

NB: If the reviewer has filled in their email address under the profile page (by hovering over their name and clicking on profile in the top right), an email will be sent to this email address stating that the report can continue as soon as all parties' tasks have been completed.

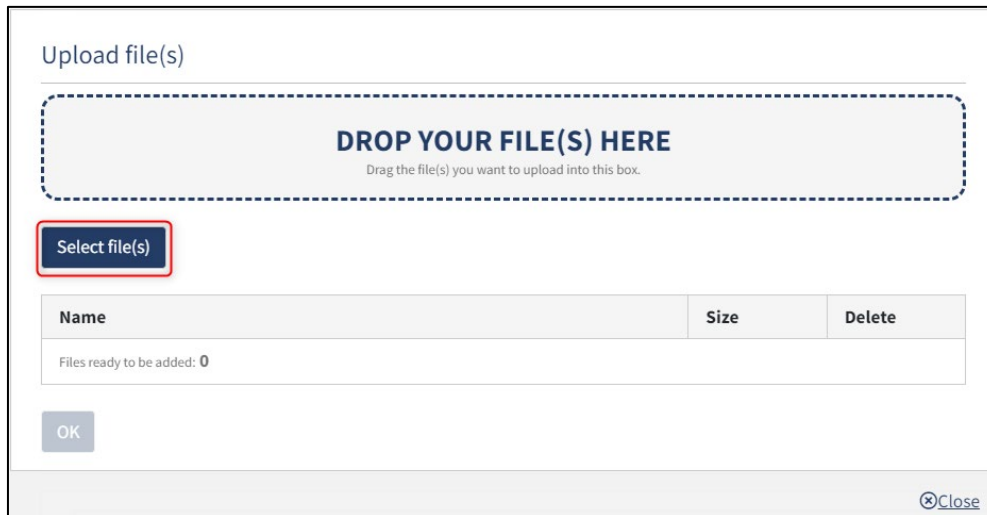
Attach power of attorney

If there are parties for whom a power of attorney must be attached, it will be possible to upload attachments to the report. Click "Upload documentation".



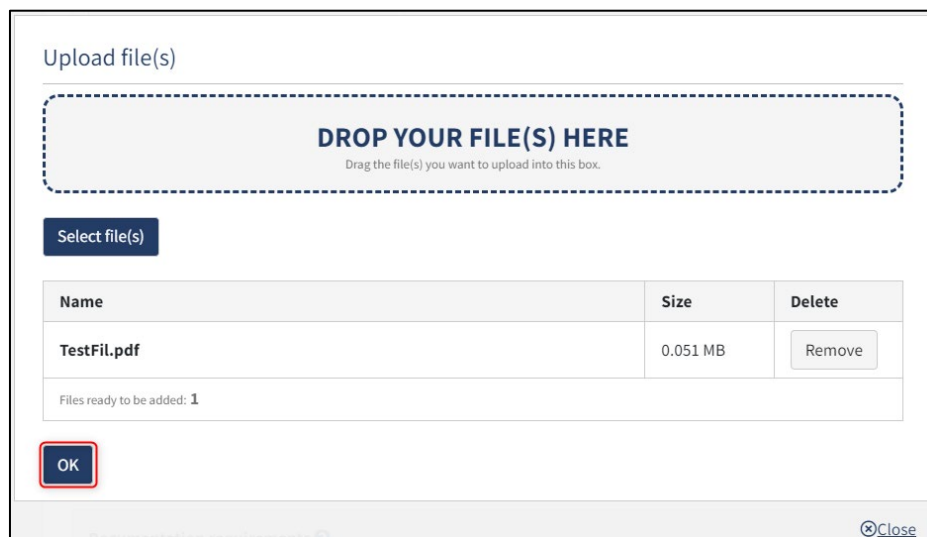
Step 3: Ownership for registration of ship: Upload documentation

Drag the files into the dotted box at the top or click "Select File(s)" to select the files to be uploaded.



Step 3: Ownership for registration of ship: Upload documentation

When all files to be uploaded have been added to the list, click "OK".



Step 3: Ownership for registration of ship: Upload documentation

The system displays the list of documents to be attached to the report. Click "Upload attached documents".

Documentation requirements [?](#)
For requirements for uploading documentation for registration, see dma.dk [here](#)

[Upload documentation](#)

Attached documents

Name	Size
TestFil.pdf	0.051 MB

Files ready to be added: 1

[Upload attached documents](#)

Step 3: Ownership for registration of ship: Upload documentation

The system will show that the upload of the file(s) has been completed and it is now possible to click "Next".

Documentation requirements [?](#)
For requirements for uploading documentation for registration, see dma.dk [here](#)

[Upload documentation](#)

Attached documents

Name	Size
TestFil.pdf	0.051 MB

Upload is complete

[Upload attached documents](#)

[Cancel](#) [See preview](#) [Withdraw invitations](#) [Next](#)

Step 3: Ownership for registration of ship: Next enables to proceed to the next step

Owner continues

Select "Current owner continues as owner".

Specify the date of ownership.

Click "Add Owner" for each owner who has ownership interests in the ship.

1 Selection of register

2 Ship identification

3 Ownership

4 Technical data

5 History of ship

6 Registration

7 Carving/Marking information

8 Certificates

Ship identification

Name of ship MARTHA	Port of registry KORSØR	Signal letters OYYW
Build number 7428768742	Title register time of reporting 2022-12-01 13:36:41 (UTC+01:00)	

Ownership

Ownership is transferred

Current owner continues as owner

Date of ownership * ⓘ

Year *	Month *	Day *
2015	05	04

Owners

+Add owner

Cancel See preview Save and verify

Step 3: Ownership for registration of ship: Add owner

Select "Company" or "Person" next to type and fill in the required fields as directed.

Company

For "Company", the company must be searched by clicking on the "Find company" button, after which a dialog box opens where you can search the company.



The screenshot shows a web interface titled "Buyers". On the left side, there is a vertical menu with several items: "Type" with a plus icon and a help icon, "Company" with a dropdown arrow, "Find company" (highlighted with a red rectangular box), "Delete buyer" with a trash icon, and "+Add buyer". The main area of the interface is a large, empty light gray rectangle.

Step 3: Ownership for registration of ship: Find company

If it is desired that the company's signatory must sign digitally via MitID employee signature, then the following information must be filled in on the signatory:

- First name
- Last name
- Email

If you also choose to fill in the following information, the signatory can sign via login with their private MitID:

- Address
- Birthday

The following information may be filled in:

- Phone number

If there are several signatories, click on "Add authorized signatory / Person authorized to sign for firm" and fill in the fields as described above for each eligible person desired to be added.

Type * ?
Company ▾
Find company

Danish CVR number (Central Business Register) ? 29831610
Company name ? Søfartsstyrelsen

Address
Caspar Brands Plads 9, 4220 Korsør, Danmark

First name * Anders
Last name * Carlsen

Signer/attorney e-mail * ? kontakt@dma.dk
Phone no.

Address
 The person has a non-Danish address

Birthday
Year Month Day

Note!
If you do not enter an address and birthdate the person can only access the assignment with employee MitID (Danish digital signature)

I attach power of attorney, because it is not possible to invite for digital signing. Please note, that if you attach a power of attorney, the documentation must be approved by the Ship Register.

[Remove this authorized signatory / Person authorized to sign for the firm](#)

+Add authorized signatory / Person authorized to sign for the firm

Number of parts in ship (in fractions) * ?
For example 1/4, or 25/100

Step 3: Ownership for registration of ship: Add authorized signatory / person authorized to sign for the firm

If you want to remove a signatory, click on "Delete this authorized signatory / Person authorized to sign for the form".

Type * ?

Company ▾

Find company

Danish CVR number (Central Business Register) ? 29831610

Company name ? Søfartsstyrelsen

Address
Caspar Brands Plads 9, 4220 Korsør, Danmark

First name * Anders

Last name * Carlsen

Signer/attorney e-mail * ? kontakt@dma.dk

Phone no.

Address
 The person has a non-Danish address

Year Month Day

Note!
If you do not enter an address and birthdate the person can only access the assignment with employee MitID (Danish digital signature)

I attach power of attorney, because it is not possible to invite for digital signing. Please note, that if you attach a power of attorney, the documentation must be approved by the Ship Register.

Remove this authorized signatory / Person authorized to sign for the firm

+Add authorized signatory / Person authorized to sign for the firm

Number of parts in ship (in fractions) * ?
For example 1/4, or 25/100

Step 3: Ownership for registration of ship: Delete authorized signatory / Person authorized to sign for the firm

If it is desired that the signatory should not be invited digitally, but that an analogue power of attorney should be attached instead, check the box besides "I attach power of attorney, because it is not possible to invite for digital signing. Please note, that if you attach a power of attorney, the documentation must be approved by the Ship Register."

Specify the number of parties in ship that the buyer acquires in fractions. If there is one buyer who takes over the entire ship, "1" can be indicated.

Specify the number of parties in ship that the seller transfers in fractions. If there is one seller transferring the entire ship, "1" can be indicated.

In the case of several buyers, it must be decided who is the managing / corresponding owner.

Buyers

Type * ?
Company ▾
[Find company](#)

Danish CVR number (Central Business Register) ? 29831610
Company name ? Sofartsstyrelsen

Address
Caspar Brands Plads 9, 4220 Korsør, Danmark

First name * Anders
Last name * Carlsen

Signer/attorney e-mail * ? kontakt@dma.dk
Phone no.

Address
 The person has a non-Danish address

Birthday
Year Month Day

Note!
If you do not enter an address and birthdate the person can only access the assignment with employee MitID (Danish digital signature)

I attach power of attorney, because it is not possible to invite for digital signing. Please note, that if you attach a power of attorney, the documentation must be approved by the Ship Register.

[Remove this authorized signatory / Person authorized to sign for the firm](#)

[+Add authorized signatory / Person authorized to sign for the firm](#)

Number of parts in ship (in fractions) * ?
For example 1/4, or 25/100

[Delete buyer](#)

[+Add buyer](#)

Step 3: Ownership for registration of ship: Add buyer

Person

For "Person", you must first consider whether the person is Danish or non-Danish nationality. Next, the following information must be filled in:

- First name
- Last name
- Email
- Address
- Birthday
- Number of parts in ship (in fractions)


The following information may be filled in:


- Phone nymver

The information must be filled in for the person to be registered in a particular role, even if an attorney is supposed to sign digitally on behalf of the person.

If it is desired that the person should not be invited digitally, but that an analogue power of attorney should be attached instead, it must be checked in the box besides "I attach power of attorney, because it is not possible to invite for digital signing. Please note, that if you attach a power of attorney, the documentation must be approved by the Ship Register."


Specify the number of parts in ship in fractions for each owner. If there is one owner, then "1" can be indicated.

Type * 

Nationality * 

First name *

Last name *


Signer/attorney e-mail * 


Phone no.


Address * The person has a non-Danish address

Birthday *

I attach power of attorney, because it is not possible to invite for digital signing. Please note, that if you attach a power of attorney, the documentation must be approved by the Ship Register.

Number of parts in ship (in fractions) * 
For example 1/4, or 25/100

Managing/corresponding owner * 

 [Delete owner](#)

Step 3: Ownership

Click "Add Owner" for each owner of the ship. In the case of several owners, it must be decided who is the managing / corresponding owner.

In the case of more than one owner, it must be stated who is the managing/corresponding owner. Check the field "Managing / corresponding owner" to "Yes" on one of the owners.

The screenshot shows a web form titled "Owners" with two sections for adding owners. Each section includes fields for Type, Danish CVR number, Company name, Address, First name, Last name, and Phone no. The first section is for a company named "Safaristytivision" with CVR number 29601600. The contact person is "Anders Carlsen". The second section is for a person named "Thors Nielsen" with email "th@idms.dk" and address "Capestrands Plads 9, 4220 Korsør". Both sections have a "Managing/corresponding owner" field with a "Yes" button selected and highlighted by a red box. There are also checkboxes for "attach power of attorney" and "The person has a non-Danish address".

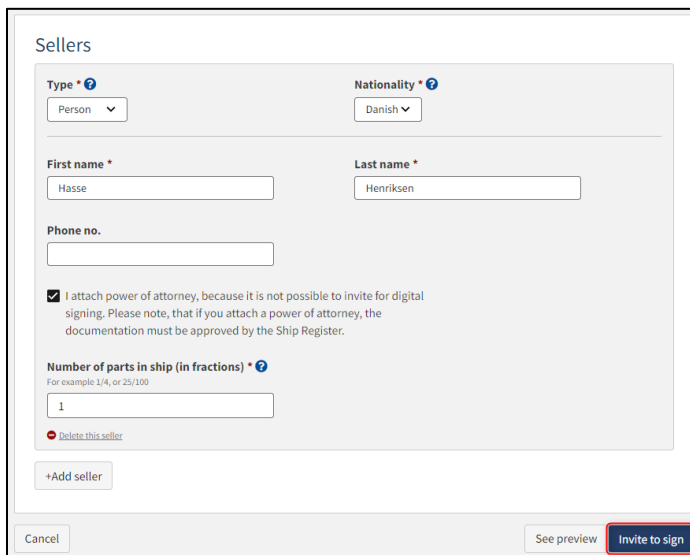
Step 3: Ownership for registration of ship: Choose one managing owner

The total number of parties in the ship must be 100% across all parties. For one party, 1 or 1/1 can be indicated.

Once all parties have been added and all required fields have been filled in, it is possible to invite to digital signing by clicking on "Invite to sign". If it is decided that a power of attorney must be attached for all parties, the button's label will be "Save and verify".

Invite to sign digitally

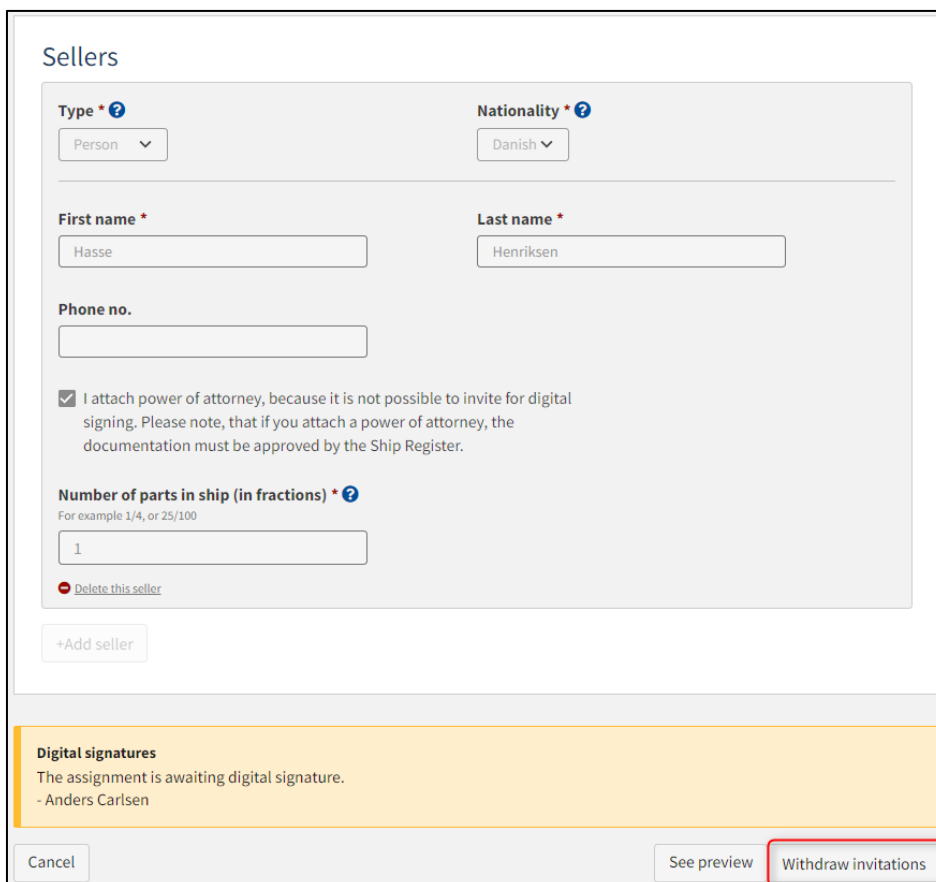
Click "Invite to sign" / "Save and verify" and the system will send an email to the parties who need to sign digitally. As soon as all parties who are going to sign digitally have signed or it has been decided that a power of attorney must be attached for all parties, it will be possible to upload documentation.



The screenshot shows a web form titled "Sellers". It contains several input fields and a checkbox. The "Type" dropdown is set to "Person" and "Nationality" is set to "Danish". The "First name" field contains "Hasse" and the "Last name" field contains "Henriksen". The "Phone no." field is empty. A checkbox is checked with the text: "I attach power of attorney, because it is not possible to invite for digital signing. Please note, that if you attach a power of attorney, the documentation must be approved by the Ship Register." Below this, the "Number of parts in ship (in fractions)" field contains "1". At the bottom right, the "Invite to sign" button is highlighted with a red box.

Step 3: Ownership for registration of ship: Invite to sign

All fields are locked for editing and the system shows who needs to sign digitally. If errors have been discovered in the entered information, it is possible to withdraw the invitations, correct and invite again. This can be done by clicking on the "Withdraw invitations" button.



This screenshot shows the same "Sellers" form as above, but with a yellow warning box at the bottom. The warning box contains the text: "Digital signatures" followed by "The assignment is awaiting digital signature." and "- Anders Carlsen". At the bottom right, the "Withdraw invitations" button is highlighted with a red box.

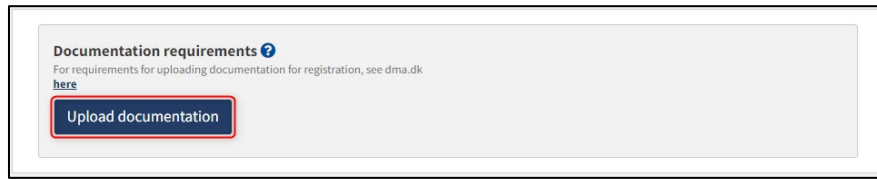
Step 3: Ownership for registration of ship: Withdraw invitations

Open the report again, once all parties have signed digitally.

NB: If the reviewer has filled in their email address under the profile page (by hovering over their name and clicking on profile in the top right), an email will be sent to this email address stating that the report can continue as soon as all parties' tasks have been completed.

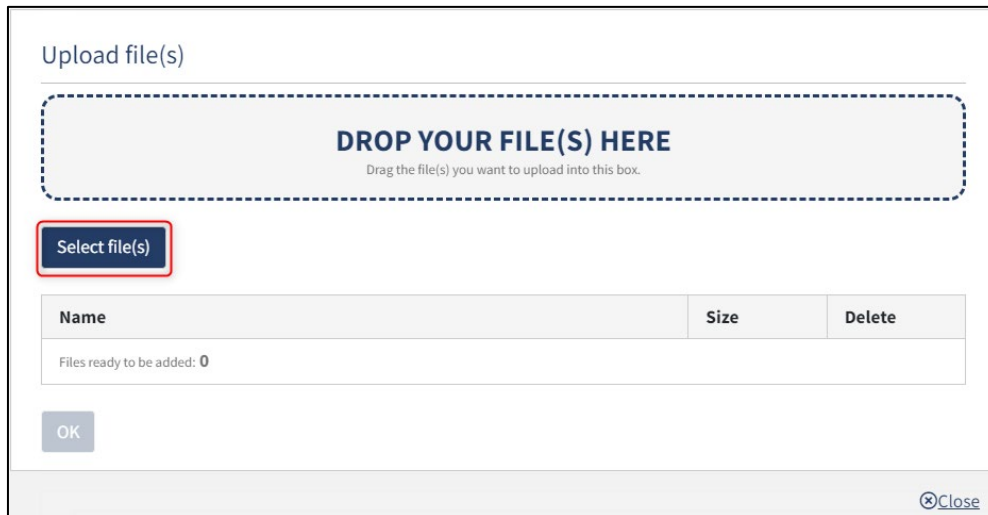
Attach power of attorney

If there are parties for whom a power of attorney must be attached, it will be possible to upload attachments to the report. Click "Upload documentation".



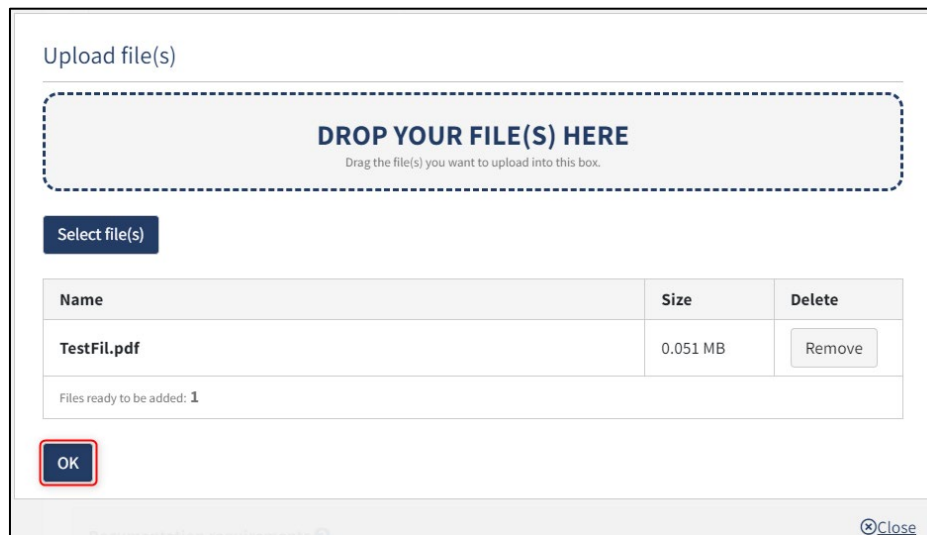
Step 3: Ownership for registration of ship: Upload documentation

Drag the files into the dotted box at the top or click "Select File(s)" to select the files to be uploaded.



Step 3: Ownership for registration of ship: Upload documentation

When all files to be uploaded have been added to the list, click "OK".



Step 3: Ownership for registration of ship: Upload documentation

The system displays the list of documents to be attached to the report. Click "Upload attached documents".

Documentation requirements [?](#)
For requirements for uploading documentation for registration, see dma.dk [here](#)

Upload documentation

Attached documents

Name	Size
TestFil.pdf	0.051 MB

Files ready to be added: 1

Upload attached documents

Step 3: Ownership for registration of ship: Upload documentation

The system will show that the upload of the file(s) has been completed and it is now possible to click "Next".

Documentation requirements [?](#)
For requirements for uploading documentation for registration, see dma.dk [here](#)

Upload documentation

Attached documents

Name	Size
TestFil.pdf	0.051 MB

Upload is complete

Upload attached documents

Cancel See preview Withdraw invitations **Next**

Step 3: Ownership for registration of ship: Next enables to proceed to the next step

Non-danish owner/buyer

If the owner/buyer is non-Danish, the following information must be entered for the owner/buyer:

- First name
- Last name
- Address
- Country of residence
- Number of parts in ship (in fractions)

Fill in the above information for the party.

Type * ? Person ▾	Nationality * ? Other ▾
First name * Thora	Last name * Nielsen
Address * Main street 5	Country of residence * ? Canada ▾
Number of parts in ship (in fractions) * ? <small>For example 1/4, or 25/100</small> 1	

Non-danish owner/buyer

Because the party is non-Danish, the activity and establish requirements must be met. If these are met, check "The activity and establish requirements have been met".

Type * ? Person ▾	Nationality * ? Other ▾
First name * Thora	Last name * Nielsen
Address * Main street 5	Country of residence * ? Canada ▾
Number of parts in ship (in fractions) * ? <small>For example 1/4, or 25/100</small> 1	
Managing/corresponding owner * ? <input type="radio"/> Yes <input checked="" type="radio"/> No	
Delete owner	
+Add owner	
<h3>Activity and establish requirements</h3> <p>For buyer(s) and charterer (bareboat-in), who are not Danish, the activity- and establish requirement must be met. Besides declaration there has to be uploaded documentation on who is meeting the requirements of activity and requirements of establishment. The requirements are not applicable to pleasure crafts</p> <p><input type="checkbox"/> The activity and establish requirements have been met</p>	

The activity and establishment condition must be met by a non-Danish owner/buyer

Click "Save and verify".

Activity and establish requirements

For buyer(s) and charterer (bareboat-in), who are not Danish, the activity- and establish requirement must be met. Besides declaration there has to be uploaded documentation on who is meeting the requirements of activity and requirements of establishment. The requirements are not applicable to pleasure crafts

The activity and establish requirements have been met

Cancel See preview **Save and verify**

The activity and establishment condition must be met by a non-Danish owner/buyer

It will now be possible to attach the necessary documentation for the activity and establish requirements.

Click "Upload documentation".

Documentation requirements ?

For requirements for uploading documentation for registration, see dma.dk [here](#)

Upload documentation

Upload documentation

Drag the files into the dotted box at the top or click "Select File(s)" to select the files to be uploaded.

Upload file(s)

DROP YOUR FILE(S) HERE
Drag the file(s) you want to upload into this box.

Select file(s)

Name	Size	Delete
Files ready to be added: 0		

OK

The activity and establish requirements have been met Close

Upload documentation

When all files to be uploaded have been added to the list, click "OK".

Upload file(s)

DROP YOUR FILE(S) HERE
Drag the file(s) you want to upload into this box.

Select file(s)

Name	Size	Delete
TestFil.pdf	0.051 MB	Remove

Files ready to be added: 1

OK

Close

Upload documentation

The system displays the list of documents to be attached to the report. Click "Upload attached documents".

Attached documents

Name	Size
TestFil.pdf	0.051 MB

Files ready to be added: 1

Upload attached documents

Upload documentation

The system will show that the upload of the file(s) has been completed and it is now possible to click "Next".

Attached documents

Name	Size
TestFil.pdf	0.051 MB

Upload is complete

Upload attached documents

Cancel See preview Withdraw invitations Next

Upload documentation

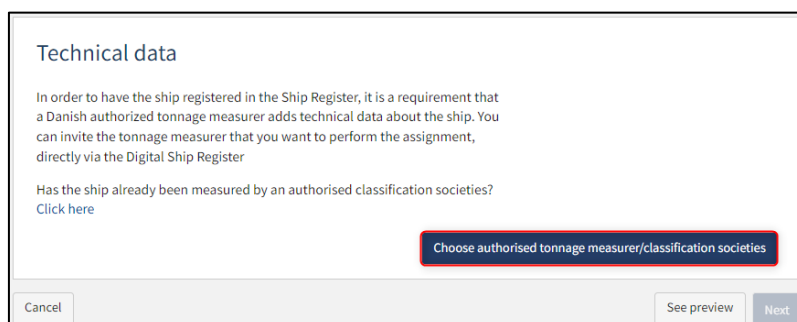
Step 4: Technical data

Technical data for a ship needs to be provided either by:

- a) Invite an authorized tonnage measurer
- b) Upload an international tonnage certificate, if the ship has already been measured by an authorized classification society

Invite authorized ship measurer

If you want to invite an authorized tonnage measurer, click "Choose authorized tonnage measurer/classification societies".



Technical data

In order to have the ship registered in the Ship Register, it is a requirement that a Danish authorized tonnage measurer adds technical data about the ship. You can invite the tonnage measurer that you want to perform the assignment, directly via the Digital Ship Register

Has the ship already been measured by an authorised classification societies?
[Click here](#)

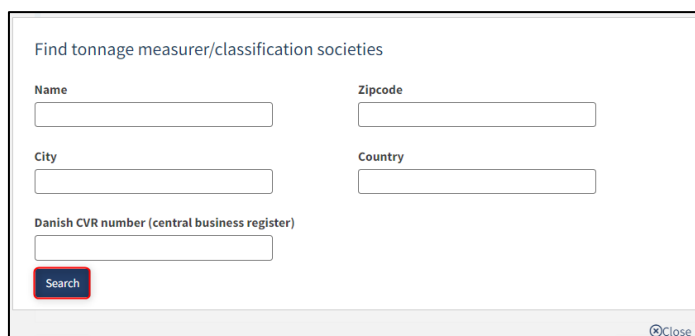
Choose authorised tonnage measurer/classification societies

Cancel See preview Next

Step 4: Technical data

It is possible to filter on tonnage measurers by filling in the fields.

Click "Search".



Find tonnage measurer/classification societies

Name

Zipcode

City

Country

Danish CVR number (central business register)

Search

Close

Step 4: Technical data: Find tonnage measurer

It is possible to filter the results by the authorization of the tonnage measurer, by inserting a value in the field "Filter by authorization".

Select a tonnage measurer from the list by clicking "Select" next to the desired row.

Find tonnage measurer/classification societies

Name Zipcode

City Country

Danish CVR number (central business register)

Filter by authorisation

Company name	Address	Authorisation	Select
Flamingo Firma	Zoovej 1, 9988 Zooby	Autoriseret til at måle alle skibe	<input type="button" value="Select"/>
Lloyd's Register	71 Fenchurch Street, EC3M London, Storbritannien	Autoriseret til at måle alle skibe	<input type="button" value="Select"/>
NC Klaseselskab	Grønningen 17, 1270 København	Autoriseret til at måle alle skibe	<input type="button" value="Select"/>
Søfartsstyrelsen	Caspar Brands Plads 9, 4220 Korsør, Danmark	Autoriseret til at måle alle skibe	<input type="button" value="Select"/>

If the company does not appear in the search result, please contact the Danish Maritime Authority.

Step 4: Technical data: Find tonnage measurer

If you then want to select another tonnage measurer, click on "Choose another authorized tonnage measurer" and the tonnage measurer selection dialog box will open again.

When the desired tonnage measurer is selected, click "Assign assignment".

1 Selection of register 2 Ship identification 3 Ownership 4 **Technical data** 5 History of ship 6 Registration 7 Carving/Marking information 8 Certificates

Ship identification

Name of ship: **MARTHA** Port of registry: **KORSØR** Signal letters: **OZCT**

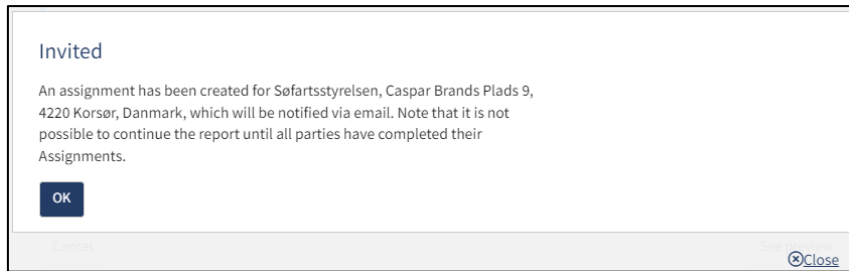
Build number: **7213987429** Title register time of reporting: **2022-12-06 09:13:12 (UTC+01:00)** Ownership time of reporting: **2022-12-06 09:33:51 (UTC+01:00)**

Technical data

You have chosen Søfartsstyrelsen, Caspar Brands Plads 9, 4220 Korsør, Danmark, to fill in technical information about the ship.

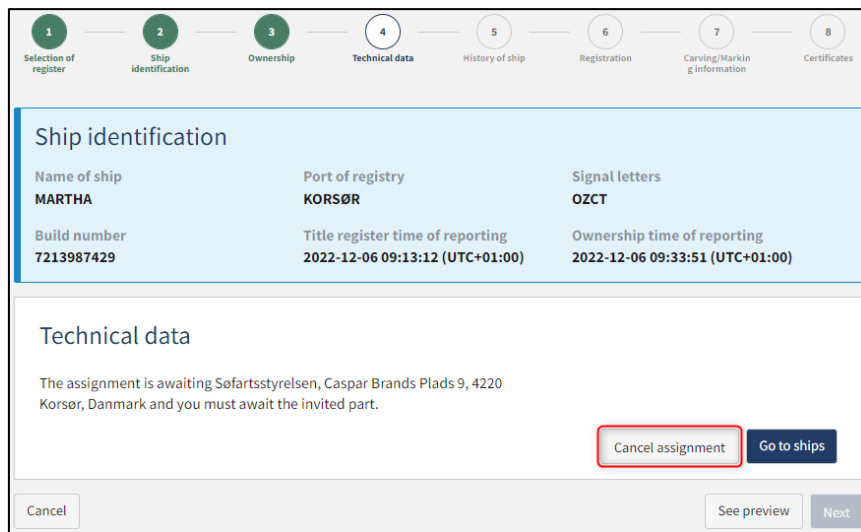
Step 4: Technical data: Assign assignment to tonnage measurer

A confirmation will appear on the screen. Click "OK".



Step 4: Technical data: Tonnage measurer is invited

If you want to cancel the assignment, click on "Cancel assignment". Then you can either invite the tonnage measurer again or attach an international tonnage certificate if the ship has already been measured by an authorized tonnage measurer.



Step 4: Technical data: Tonnage measurer is invited

Open the report again, once the tonnage measurer has completed the technical data.

NB: If the reviewer has filled in their email address under the profile page (by hovering over their name and clicking on profile in the top right), an email will be sent to this email address stating that the review can continue as soon as all parties' tasks have been completed.

Click "Next" to proceed to the next step.

1 Selection of register 2 Ship identification 3 Ownership 4 Technical data 5 History of ship 6 Registration 7 Carving/Marking Information 8 Certificates

Ship identification

Name of ship MARTHA	Port of registry KORSØR	Signal letters OZCT
Build number 7213987429	Title register time of reporting 2022-12-06 09:13:12 (UTC+01:00)	Ownership time of reporting 2022-12-06 09:33:51 (UTC+01:00)

Technical data

The assignment is completed and you can continue

+ Technical data

Digital Tonnage Certificate

Get your digital Tonnage Certificate by clicking on the download button below:

[Download](#)

Cancel See preview **Next**

Step 4: Technical data: Tonnage measurer has provided technical data

Upload international tonnage certificate because the ship has already been measured by an authorized classification society

Click on "Click here".

Technical data

In order to have the ship registered in the Ship Register, it is a requirement that a Danish authorized tonnage measurer adds technical data about the ship. You can invite the tonnage measurer that you want to perform the assignment, directly via the Digital Ship Register

Has the ship already been measured by an authorised classification societies?
[Click here](#)

[Choose authorised tonnage measurer/classification societies](#)

[Cancel](#) [See preview](#) [Next](#)

Step 4: Technical data: The ship has already been measured

You now have the possibility to upload the international tonnage certificate by clicking on "Upload documentation".

- 1 Selection of register
- 2 Ship identification
- 3 Ownership
- 4 Technical data
- 5 History of ship
- 6 Registration
- 7 Carving/Marking information
- 8 Certificates

Ship identification

Name of ship MARTHA	Port of registry KORSØR	Signal letters OZDE
Build number 17983729478	Title register time of reporting 2022-12-06 10:20:23 (UTC+01:00)	Ownership time of reporting 2022-12-06 10:21:23 (UTC+01:00)

Technical data from a classification societies

Has the ship been measured by one of the Danish Maritime Authority approved classification societies and been equipped with an International Tonnage Certificate it can be uploaded here.

Please note that if an International Tonnage Certificate is uploaded, a tonnage measure/ classification societies authorized by the Danish Maritime Authority must subsequently and within 3 months be invited to confirm the "Technical information" in the application.

Should there be invitations for signing via Self-service? [Click here](#)

Documentation requirements ?

For requirements for uploading documentation for registration, see [dma.dk here](#)

[Upload documentation](#)

[Cancel](#) [See preview](#) [Send to manual processing](#)

Step 4: Technical data: Upload international tonnage certificate

Drag the files into the dotted box at the top or click "Select File(s)" to select the files to be uploaded.

Upload file(s)

DROP YOUR FILE(S) HERE
Drag the file(s) you want to upload into this box.

Select file(s)

Name	Size	Delete
Files ready to be added: 0		

OK

Close

Step 4: Technical data: Upload international tonnage certificate

When all files to be uploaded have been added to the list, click "OK".

Upload file(s)

DROP YOUR FILE(S) HERE
Drag the file(s) you want to upload into this box.

Select file(s)

Name	Size	Delete
TestFil.pdf	0.051 MB	Remove
Files ready to be added: 1		

OK

Close

Step 4: Technical data: Upload international tonnage certificate

The system displays the list of documents to be attached to the notification. Click "Upload attached documents".

Documentation requirements ?
For requirements for uploading documentation for registration, see [dma.dk](#) [here](#)

Upload documentation

Attached documents

Name	Size
TestFil.pdf	0.051 MB
Files ready to be added: 1	

Upload attached documents

Cancel See preview Send to manual processing

Step 4: Technical data: Upload international tonnage certificate

The system will show that the upload of the file(s) has been completed.

Documentation requirements ⓘ
For requirements for uploading documentation for registration, see dma.dk [here](#)
Upload documentation

Attached documents

Name	Size
TestFil.pdf	0.051 MB

Upload is complete

Upload attached documents

Step 4: Technical data: Upload international tonnage certificate

A message can be added to the Danish Maritime Authority before the report is sent to manual processing. If desired, enter the message in the field "Write message or comment here..." and click "Add Message".

Click on "Send to manual processing" when the case is to be sent for manual processing by the Danish Maritime Authority.

Documentation requirements ⓘ
For requirements for uploading documentation for registration, see dma.dk [here](#)
Upload documentation

Attached documents

Name	Size
TestFil.pdf	0.051 MB

Upload is complete

Upload attached documents

Messages

ⓘ **There are no messages for this step.**
If you have questions or comments you can write them in the text field below.
All comments will be saved with the report.

Write message or comment here... ⓘ

Add message

Cancel See preview **Send to manual processing**

Step 4: Technical data: Upload international tonnage certificate

The report must now be processed by Ship Survey, Certification and Manning in the Danish Maritime Authority before the report can continue. Open the report again when Ship Survey, Certification and Manning has processed the report. If the report is approved, the report will automatically proceed to the next step.

NB: If the reviewer has filled in their email address under the profile page (by hovering over their name and clicking on profile in the top right), an email will be sent to this email address stating that the review can continue as soon as all parties' tasks have been completed.

1 Selection of register 2 Ship identification 3 Ownership 4 Technical data 5 History of ship 6 Registration 7 Carving/Marking information 8 Certificates

Ship identification

Name of ship MARTHA	Port of registry KORSØR	Signal letters OZDE
Build number 17983729478	Title register time of reporting 2022-12-06 10:20:23 (UTC+01:00)	Ownership time of reporting 2022-12-06 10:21:23 (UTC+01:00)

Technical data from a classification societies

Has the ship been measured by one of the Danish Maritime Authority approved classification societies and been equipped with an International Tonnage Certificate it can be uploaded here.

Please note that if an International Tonnage Certificate is uploaded, a tonnage measure/ classification societies authorized by the Danish Maritime Authority must subsequently and within 3 months be invited to confirm the "Technical information" in the application.

Messages

There are no messages for this step.
If you have questions or comments you can write them in the text field below.
All comments will be saved with the report.

Note
Ship Survey, Certification and Manning in the Danish Maritime Authority is now processing your case. You will receive a mail once your case has been processed and you can continue your report.

Cancel See preview

Step 4: Technical data: The report is awaiting Ship Survey, Certification and Manning

Step 5: History of ship

Next to "Documentation for deletion or non-registration" click on "Upload documentation". Documentation of either a certificate of deletion from a previous register or a non-registration certificate must be attached here.

1 Selection of register 2 Ship identification 3 Ownership 4 Technical data 5 History of ship 6 Registration 7 Carving/Marking information 8 Certificates

Ship identification

Name of ship MARTHA	Port of registry KORSØR	Signal letters OZDE
Build number 17983729478	Title register time of reporting 2022-12-06 10:20:23 (UTC+01:00)	Ownership time of reporting 2022-12-06 10:21:23 (UTC+01:00)

The history of the ship

If the ship has previously been registered and/or fully or partially built in a foreign country, that history must be documented before the ship can be accepted into the Digital Ship Register.

Attach relevant documentation for the history of the ship below. The attached documentation must be processed by a caseworker in the Ship Register.

If the ship is recently built exclusively by one Danish builder you can continue the application by clicking next.

Documentation for deletion or non-registration

In order for the ship to be registered, it must be documented to the Ship Register that the ship is either:

- 1) has been deleted from any previous registry
- 2) is not accepted into a register

Please attach a Certificate of Deletion (1) or Certificate of non-registration (2) from the Ship Registration Authority below. Your uploaded files are processed by a caseworker in the Ship register who must approve the documentation before the ship can be finally registered.

Upload documentation

Documentation of previous ownership

If the ship has had previous owners, this must be documented. This is done by filling out the form below. For each owner, the applicable period of ownership must be stated with the associated signature from that owner.

Download form

Upload documentation

Should the ship be registered with a time limit? *

Yes No

Cancel See preview **Next**

Step 5: History of ship

Drag the files into the dotted box at the top or click "Select File(s)" to select the files to be uploaded.

Upload file(s)

DROP YOUR FILE(S) HERE
Drag the file(s) you want to upload into this box.

Select file(s)

Name	Size	Delete
Files ready to be added: 0		

OK

Close

Step 5: History of ship: Upload documentation

When all files to be uploaded have been added to the list, click "OK".

Upload file(s)

DROP YOUR FILE(S) HERE
Drag the file(s) you want to upload into this box.

Select file(s)

Name	Size	Delete
TestFil.pdf	0.051 MB	Remove
Files ready to be added: 1		

OK

Close

Step 5: History of ship: Upload documentation

The system displays the list of documents to be attached to the notification. Click "Upload attached documents".

Documentation requirements ?
For requirements for uploading documentation for registration, see [dma.dk](#) [here](#)

Upload documentation

Attached documents

Name	Size
TestFil.pdf	0.051 MB
Files ready to be added: 1	

Upload attached documents

Cancel See preview Send to manual processing

Step 5: History of ship: Upload documentation

The system will show that the upload of the file(s) has been completed.

Next to "Documentation of previous ownership" click on "Download form".

Fill out the form.

Next to "Documentation for previous ownership" click on "Upload documentation".

Documentation of previous ownership

If the ship has had previous owners, this must be documented. This is done by filling out the form below. For each owner, the applicable period of ownership must be stated with the associated signature from that owner.

[Download form](#)

[Upload documentation](#)

Should the ship be registered with a time limit? *

Yes No

[Cancel](#) [See preview](#) [Next](#)

Step 5: History of ship

Drag the files into the dotted box at the top or click "Select File(s)" to select the files to be uploaded.

Upload file(s)

DROP YOUR FILE(S) HERE
Drag the file(s) you want to upload into this box.

[Select file\(s\)](#)

Name	Size	Delete
Files ready to be added: 0		

[OK](#) [Close](#)

Step 5: History of ship: Upload documentation

When all files to be uploaded have been added to the list, click "OK".

Upload file(s)

DROP YOUR FILE(S) HERE
Drag the file(s) you want to upload into this box.

[Select file\(s\)](#)

Name	Size	Delete
TestFil.pdf	0.051 MB	Remove

Files ready to be added: 1

[OK](#) [Close](#)

Step 5: History of ship: Upload documentation

The system displays the list of documents to be attached to the notification. Click "Upload attached documents".

Documentation requirements ?
For requirements for uploading documentation for registration, see dma.dk [here](#)
Upload documentation

Attached documents

Name	Size
TestFil.pdf	0.051 MB

Files ready to be added: 1

Upload attached documents

Cancel See preview Send to manual processing

Step 5: History of ship: Upload documentation

The system will show that the upload of the file(s) has been completed.

Documentation requirements ?
For requirements for uploading documentation for registration, see dma.dk [here](#)
Upload documentation

Attached documents

Name	Size
TestFil.pdf	0.051 MB

Upload is complete

Upload attached documents

Step 5: History of ship: Upload documentation

Below "Should the ship be registered with a time limit?" select "Yes" or "No".

Click on "Next".

Should the ship be registered with a time limit? *

Yes No

Cancel See preview **Next**

Step 5: History of ship

Step 6: Registration

At this step, it is possible to verify all entered information before the report is sent for manual processing by the Danish Maritime Authority. Under "Confirm and send the report", it is possible to unfold an accordion for each step as well as any messages sent to and received from the Danish Maritime Authority during the report.

1	2	3	4	5	6	7	8
Selection of register	Ship identification	Ownership	Technical data	History of ship	Registration	Carving/Marking information	Certificates

Ship identification		
Name of ship	Port of registry	Signal letters
MARTHA	KORSØR	OZDE
Build number	Title register time of reporting	Ownership time of reporting
17983729478	2022-12-06 10:20:23 (UTC+01:00)	2022-12-06 10:21:23 (UTC+01:00)

Confirm and send the port

- + Register Selection
- + Ship identification
- + Technical data
- + Ownership
- + Messages

Step 6: Registration: Accordions that sums up the entered information

It is possible to upload additional documentation.

1	2	3	4	5	6	7	8
Selection of register	Ship identification	Ownership	Technical data	History of ship	Registration	Carving/Marking information	Certificates

Ship identification		
Name of ship	Port of registry	Signal letters
MARTHA	KORSØR	OZDE
Build number	Title register time of reporting	Ownership time of reporting
17983729478	2022-12-06 10:20:23 (UTC+01:00)	2022-12-06 10:21:23 (UTC+01:00)

Confirm and send the port

- + Register Selection
- + Ship identification
- + Technical data
- + Ownership
- + Messages

Documentation requirements ?
For requirements for uploading documentation for registration, see [dma.dk](#) [here](#)
Upload documentation

Step 6: Registration: Upload of additional documentation

It is possible to mark, that the report is interdependent on other reports, and that these should be registered simultaneously.

1 Selection of register 2 Ship identification 3 Ownership 4 Technical data 5 History of ship 6 Registration 7 Carving/Marking information 8 Certificates

Ship identification

Name of ship MARTHA	Port of registry KORSØR	Signal letters OZDE
Build number 17983729478	Title register time of reporting 2022-12-06 10:20:23 (UTC+01:00)	Ownership time of reporting 2022-12-06 10:21:23 (UTC+01:00)

Confirm and send the port

- + Register Selection
- + Ship identification
- + Technical data
- + Ownership
- + Messages

Documentation requirements ?

For requirements for uploading documentation for registration, see [dma.dk](#) [here](#)

Upload documentation

Interdependent reports

I wish to add conditions for the registration to be approved ?

Step 6: Registration: Interdependent reports

It is possible to add message(s) to the Danish Maritime Authority.

1 Selection of register 2 Ship identification 3 Ownership 4 Technical data 5 History of ship 6 Registration 7 Carriage/Marking information 8 Certificates

Ship identification

Name of ship MARTHA	Port of registry KORSØR	Signal letters OZDE
Build number 17983729478	Title register time of reporting 2022-12-06 10:20:23 (UTC+01:00)	Ownership time of reporting 2022-12-06 10:21:23 (UTC+01:00)

Confirm and send the port

- + Register Selection
- + Ship identification
- + Technical data
- + Ownership
- + Messages

Documentation requirements ?

For requirements for uploading documentation for registration, see [dma.dk](#) [here](#)

[Upload documentation](#)

Interdependent reports

I wish to add conditions for the registration to be approved ?

Messages

There are no messages for this step.
If you have questions or comments you can write them in the text field below.
All comments will be saved with the report.

Write message or comment here... ?

[Add message](#)

Step 6: Registration: Message(s) to the Danish Maritime Authority

Click on "Request registration" to send the report to manual processing by the Ship Registry at the Danish Maritime Authority.

1 Selection of register 2 Ship identification 3 Ownership 4 Technical data 5 History of ship 6 Registration 7 Carving/Marking information 8 Certificate

Ship identification

Name of ship MARTHA	Port of registry KORSØR	Signal letters OZDE
Build number 17983729478	Title register time of reporting 2022-12-06 10:20:23 (UTC+01:00)	Ownership time of reporting 2022-12-06 10:21:23 (UTC+01:00)

Confirm and send the port

- + Register Selection
- + Ship identification
- + Technical data
- + Ownership
- + Messages

Documentation requirements

For requirements for uploading documentation for registration, see [dma.dk](#) [here](#)

Upload documentation

Interdependent reports

I wish to add conditions for the registration to be approved

Messages

There are no messages for this step.
If you have questions or comments you can write them in the text field below.
All comments will be saved with the report.

Write message or comment here...

Add message

Cancel **Request registration**

Step 6: Registration

The report has now been sent for manual processing at the Ship Registry at the Danish Maritime Authority and you can log out and close your window in the self-service or go to the front page and start a new registration. If the case is approved, the notification will automatically proceed to the next step

NB: If the reviewer has filled in their email address under the profile page (by hovering over their name and clicking on profile in the top right), an email will be sent to this email address stating that the review can continue as soon as all parties' tasks have been completed.

1 Selection of register **2** Ship identification **3** Ownership **4** Technical data **5** History of ship **6** Registration **7** Carving/Marking information **8** Certificate

Ship identification

Name of ship MARTHA	Port of registry KORSØR	Signal letters OZDE
Build number 17983729478	Title register time of reporting 2022-12-06 10:20:23 (UTC+01:00)	Ownership time of reporting 2022-12-06 10:21:23 (UTC+01:00)

Confirm and send the port

- + Register Selection
- + Ship identification
- + Technical data
- + Ownership
- + Messages

Interdependent reports

I wish to add conditions for the registration to be approved [?](#)

Messages

There are no messages for this step.
If you have questions or comments you can write them in the text field below.
All comments will be saved with the report.

Note
The Ship Registry is reviewing your case. You have 7 days until we, the Danish Maritime Authority, must have received the original power of attorney documents by mail. These must be sent to the following address:

Sefartsstyrelsen
Caspar Brands Plads 9
4220 Korsør
Danmark

You will receive an e-mail once the case has been reviewed and you can continue the registration.

Cancel Request registration

Step 6: Registration: The report is awaiting the Ship Registry

Step 7: Carving/Marking information

Enter where on the ship the signal letters are marked in the field under "Carving/Marking information".

1 Selection of register 2 Ship identification 3 Ownership 4 Technical data 5 History of ship 6 Registration 7 Carving/Marking information 8 Certificates

Ship identification

Name of ship MARTHA	Port of registry KORSØR	Signal letters OZDE
Build number 17983729478	Title register time of reporting 2022-12-06 10:20:23 (UTC+01:00)	Ownership time of reporting 2022-12-06 10:21:23 (UTC+01:00)

The ship is now registered in DAS

In order to issue a Certificate of Nationality it is required that the ships signal letters are marked on the ship. The signal letters have to be legible visible and indelible in a conspicuous place within the ships permanent construction. Please fill in the location of the signal letters in the text field below.

Carving/Marking information *

Remaining characters 240

The name of the ship, the port of registry, and possibly port number also have to be marked on the ship. Guidelines for this can be found [here](#).

Cancel See preview Generate certificates

Step 7: Carving/Marking information

Click on "Generate certificates".

1 Selection of register 2 Ship identification 3 Ownership 4 Technical data 5 History of ship 6 Registration 7 Carving/Marking information 8 Certificates

Ship identification

Name of ship MARTHA	Port of registry KORSØR	Signal letters OZDE
Build number 17983729478	Title register time of reporting 2022-12-06 10:20:23 (UTC+01:00)	Ownership time of reporting 2022-12-06 10:21:23 (UTC+01:00)

The ship is now registered in DAS

In order to issue a Certificate of Nationality it is required that the ships signal letters are marked on the ship. The signal letters have to be legible visible and indelible in a conspicuous place within the ships permanent construction. Please fill in the location of the signal letters in the text field below.

Carving/Marking information *

Remaining characters 229

On the mast

The name of the ship, the port of registry, and possibly port number also have to be marked on the ship. Guidelines for this can be found [here](#).

Cancel See preview **Generate certificates**

Step 7: Carving/Marking information

Step 8: Certificates

At this stage it is possible to download the Certificate of Nationality of the ship.

1 Selection of register

2 Ship identification

3 Ownership

4 Technical data

5 History of ship

6 Registration

7 Carving/Marking information

8 Certificates

Certificate of Nationality

The Certificate of Nationality has been generated and is now available for owner(s) or charterer(s) of the ship in the Digital Ship Register Self-service solution under the "Documents" menu. It is also available on Shipowner Self-service for owner(s) or charterer(s) of the ship as well as the users that have been given access to the ship. As applicant it is your duty to inform the owner(s) or charterer(s) of the ship about the new Certificate of Nationality.

The Certificate of Nationality must be able to be presented to the authorities on request, cf. section 3 (2) of the Danish Merchant Shipping Act. This requirement can be met by either storing it physically on board the ship or by being able to access it digitally on e.g. a mobile phone. Please note that it is the owner's responsibility that the ship does not operate until it has all the necessary certificates on board.

Get the Certificate of Nationality by clicking on the download button:

[Download file](#)

[Go back to ships](#)

CSR Report

Should a CSR Certificate be issued? * ?

Yes No

Certificate of Registration

Do you want to order a certificate or a transcript? Note that it costs 150 DKK, which must be paid online before the certificate/transcript can be issued. Once the payment has been received, you will receive an email and you can download the certificate / transcript via the self-service.

[Order registration certificate](#)

Step 8: Certificates: Download Certificate of Nationality

It is possible to request a CSR Report to be issued by clicking "Yes" under "Should a CSR Certificate be issued?"

Request new CSR Report to be issued

Click on "Download CSR-form" if you have not already completed the required form.

1 Selection of register 2 Ship identification 3 Ownership 4 Technical data 5 History of ship 6 Registration 7 Carving/Marking information 8 Certificates

Certificate of Nationality

The Certificate of Nationality has been generated and is now available for owner(s) or charterer(s) of the ship in the Digital Ship Register Self-service solution under the "Documents" menu. It is also available on Shipowner Self-service for owner(s) or charterer(s) of the ship as well as the users that have been given access to the ship. As applicant it is your duty to inform the owner(s) or charterer(s) of the ship about the new Certificate of Nationality.

The Certificate of Nationality must be able to be presented to the authorities on request, cf. section 3 (2) of the Danish Merchant Shipping Act. This requirement can be met by either storing it physically on board the ship or by being able to access it digitally on e.g. a mobile phone. Please note that it is the owner's responsibility that the ship does not operate until it has all the necessary certificates on board.

Get the Certificate of Nationality by clicking on the download button:

[Download file](#) [Go back to ships](#)

CSR Report

Should a CSR Certificate be issued? ?

Yes No

Continous Synopsis Record (CSR)

All ships engaged on international voyages, including cargo ships over 500 GT, and all passenger ships, must have an updated CSR on board.

Attach the ship's CSR Certificate below.

New building: Initial input form
Not newly built: Copy of final CSR form 1 from the previous flag state and new CSR form for Denmark.
Copy of previous CSR Form 1 documents from previous flag states.

[Download CSR-form](#) [Upload CSR here](#)

Step 8: Certificates: Request a new CSR Report to be issued

Fill out the form.

Upload documentation by clicking on "Upload CSR here".

1 Selection of register 2 Ship identification 3 Ownership 4 Technical data 5 History of ship 6 Registration 7 Carving/Marking information 8 Certificates

Certificate of Nationality

The Certificate of Nationality has been generated and is now available for owner(s) or charterer(s) of the ship in the Digital Ship Register Self-service solution under the "Documents" menu. It is also available on Shipowner Self-service for owner(s) or charterer(s) of the ship as well as the users that have been given access to the ship. As applicant it is your duty to inform the owner(s) or charterer(s) of the ship about the new Certificate of Nationality.

The Certificate of Nationality must be able to be presented to the authorities on request, cf. section 3 (2) of the Danish Merchant Shipping Act. This requirement can be met by either storing it physically on board the ship or by being able to access it digitally on e.g. a mobile phone. Please note that it is the owner's responsibility that the ship does not operate until it has all the necessary certificates on board.

Get the Certificate of Nationality by clicking on the download button:

[Download file](#)

[Go back to ships](#)

CSR Report

Should a CSR Certificate be issued? Yes No

Continous Synopsis Record (CSR)

All ships engaged on international voyages, including cargo ships over 500 GT, and all passenger ships, must have an updated CSR on board.

Attach the ship's CSR Certificate below.

New building: Initial input form
Not newly built: Copy of final CSR form 1 from the previous flag state and new CSR form for Denmark.
Copy of previous CSR Form 1 documents from previous flag states.

[Download CSR-form](#)

[Upload CSR here](#)

Step 8: Certificates: Request a new CSR Report to be issued

Drag the files into the dotted box at the top or click "Select File(s)" to select the files to be uploaded.

Upload file(s)

DROP YOUR FILE(S) HERE
Drag the file(s) you want to upload into this box.

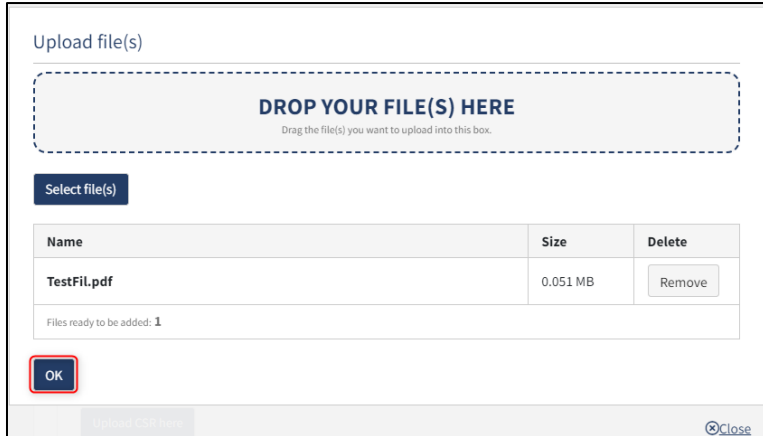
[Select file\(s\)](#)

Name	Size	Delete
Files ready to be added: 0		

[OK](#) [Close](#)

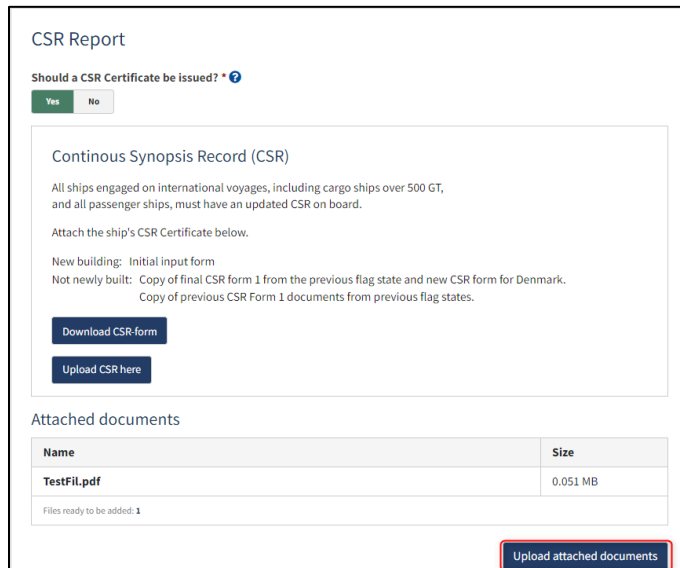
Step 8: Certificates: Upload documentation

When all files to be uploaded have been added to the list, click "OK".



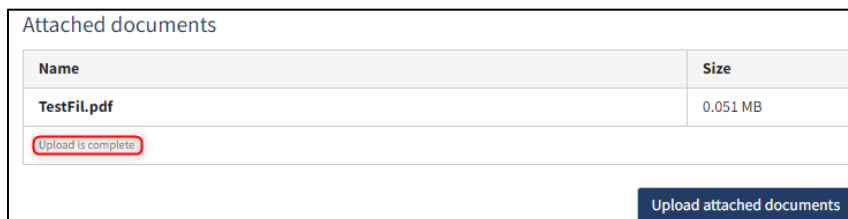
Step 8: Certificates: Upload documentation

The system displays the list of documents to be attached to the notification. Click "Upload attached documents".



Step 8: Certificates: Upload documentation

The system will show that the upload of the file(s) has been completed.



Step 8: Certificates: Upload documentation

It is possible to add message(s) to the Danish Maritime Authority.

Click "Send to manual processing". The reviewer will be notified by the Danish Maritime Authority when the report has been processed.

CSR Report

Should a CSR Certificate be issued? *

Yes No

Continuous Synopsis Record (CSR)

All ships engaged on international voyages, including cargo ships over 500 GT, and all passenger ships, must have an updated CSR on board.

Attach the ship's CSR Certificate below.

New building: Initial input form
Not newly built: Copy of final CSR form 1 from the previous flag state and new CSR form for Denmark.
Copy of previous CSR Form 1 documents from previous flag states.

[Download CSR-form](#)

[Upload CSR here](#)

Attached documents

Name	Size
TestFil.pdf	0.051 MB

Upload is complete

[Upload attached documents](#)

Messages

There are no messages for this step.
If you have questions or comments you can write them in the text field below.
All comments will be saved with the report.

Write message or comment here...

[Add message](#)

[Send to manual processing](#)

Step 8: Certificates

Order certificate of registration

At this step, it is possible to order a certificate of registration for the ship. This is also possible from the detailed view of the ship in the Self-Service.

Next to "Certificate of Registration" click on "Order registration certificate".

1 Selection of register 2 Ship identification 3 Ownership 4 Technical data 5 History of ship 6 Registration 7 Carving/Marking information 8 Certificates

Certificate of Nationality

The Certificate of Nationality has been generated and is now available for owner(s) or charterer(s) of the ship in the Digital Ship Register Self-service solution under the "Documents" menu. It is also available on Shipowner Self-service for owner(s) or charterer(s) of the ship as well as the users that have been given access to the ship. As applicant it is your duty to inform the owner(s) or charterer(s) of the ship about the new Certificate of Nationality.

The Certificate of Nationality must be able to be presented to the authorities on request, cf. section 3 (2) of the Danish Merchant Shipping Act. This requirement can be met by either storing it physically on board the ship or by being able to access it digitally on e.g. a mobile phone. Please note that it is the owner's responsibility that the ship does not operate until it has all the necessary certificates on board.

Get the Certificate of Nationality by clicking on the download button:

[Download file](#) [Go back to ships](#)

CSR Report

Should a CSR Certificate be issued? * ?

Yes No

Certificate of Registration

Do you want to order a certificate or a transcript? Note that it costs 150 DKK, which must be paid online before the certificate/transcript can be issued. Once the payment has been received, you will receive an email and you can download the certificate / transcript via the self-service.

[Order registration certificate](#)

Step 8: certificates: Order registration certificate