

Checklist

Use this checklist if you want to be sure that you have remembered to enclose all necessary documentary proof for “Application for issue of Danish recognition certificate”.

Mandatory documentation is marked with an (*)

Masters

*) Certificate of competency as master (STCW reg. II)	
*) Certificate of competency as radio operator (STCW reg. IV/2)	
*) Certificate of training in Course in Danish Shipping Legislation, Ship Administration and Working Environment for foreign masters	
*) Copy of page with photo in passport	
Certificate of proficiency on tankers (STCW reg. V/1) ¹	
Copy of diploma ²	
Assessment ³	

Chief mates

*) Certificate of competency as chief mate (STCW reg. II)	
*) Certificate of competency as radio operator (STCW reg. IV/2)	
*) Certificate of Training in Course in Danish Shipping Legislation for foreign senior officers except masters	
Certificate of proficiency on tankers (STCW reg. V/1) ¹	
Copy of diploma ²	
Assessment or statement of competency ³	

Officers in charge of a navigational watch

*) Certificate of competency as officer in charge of a navigational watch (STCW reg. II)	
*) Certificate of competency as radio operator (STCW reg. IV/2)	
Certificate of Proficiency on tankers (STCW reg. V/1) ¹	
Copy of diploma ²	
Assessment or statement of competency ³	

Chief engineers and second engineers

*) Certificate of competency as chief engineer or second engineer (STCW reg. III)	
*) Certificate of Training in Course in Danish Shipping Legislation for foreign senior officers except masters	
Certificate of Proficiency on tankers (STCW reg. V/1) ¹	
Copy of diploma ²	
Assessment or statement of competency ³	

Officers in charge of an engineering watch

*) Certificate of competency as officer in charge of an engineering watch (STCW reg. III/1)	
Certificate of Proficiency on tankers (STCW reg. V/1) ¹	
Copy of diploma ²	
Assessment or statement of competency ³	

¹ Mandatory if the applicant is going to serve as an officer on a tanker. Copies of course certificates will not be accepted.

² Enclose copy of diploma if the applicant has a certificate of competency issued in the Philippines.

³ Enclose documentary proof of assessment or statement of competency if the applicant has a certificate of competency issued in the Philippines (only if the assessment is not performed at SYNERGY in Manila). For further guidance, please see [Danish recognition of foreign certificates under the STCW convention regulation](#).